



AGENDA

NAPA COUNTY RESOURCE CONSERVATION DISTRICT SPECIAL MEETING OF THE FINANCE COMMITTEE

1303 Jefferson Street, Suite 500B, Napa, CA 94559, 707-252-4188

Thursday February 2, 2012 9:00 A.M.

Committee Chair: Charles Slutzkin Committee Members: Mitchell Klug , Myrna Abramowicz

District Manager: Leigh Sharp District Administrator: Kathleen Edson Bookkeeper: Anna Mattinson

GENERAL INFORMATION

The Napa County Resource Conservation District (RCD) will hold a special meeting of the Finance Committee on Thursday, February 2, 2012 at 9:00 A.M. at the District Office, 1303 Jefferson Street, Suite 500B, Napa, CA. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Secretary of the Board. Requests for disability related modifications or accommodations, aids or services must be made to the RCD office no less than 72 hours prior to the meeting date by contacting 707-252-4188, ext. 100 (707-252-4219 FAX). Time for public commentary will be provided prior to Consent Calendar. Time limitations for individual speakers may be set at the discretion of the Chair. All materials relating to the agenda are available for public inspection at the District Office Monday through Friday, between the hours of 8:00 A.M. and 5:00 P.M., except for District Holidays.

- 1. CALL TO ORDER; ROLL CALL** The meeting is to be called to order and roll call taken at 9:00 A.M.
 - A. Minutes.** Discussion and approval of minutes from November 3, 2011, meeting.

- 2. PUBLIC COMMENTS**, including requests for consideration of items to be placed on future agendas as well as comments and announcements by District Directors and Staff. No action will be taken on non-agenda items.

- 3. OLD BUSINESS**

There was no Old Business

4. NEW BUSINESS

A. Review of cash flow and accounts receivable reports through January 25, 2012, and second quarterly financial report. Anna

B. Discussion and possible action to request board approval of Budget Amendment.
Anna

B. Update on DOC audit results. Leigh

C. Discussion and possible action to request board approval of Procedures for Processing Remittances and Expenditures. Kathleen

5. ADJOURNMENT

STANDING FINANCE COMMITTEE MEETING DATES:

May 3, 2012 8:00 A.M.

August 2, 2012 8:00 A.M.

November 1, 2012, 8:00 A.M.